

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
November 10, 2016
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education Vice President, at 6:00 PM – Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, Vice President	Scott Rickett
Ray McIntosh	Kathy Dyer
Lynn Reichert	Sherri Wilson, District Clerk
Terry Countryman	

MEMBERS EXCUSED:

Gary Nicholson, Board of Education President

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Director of Pupil Services
Sandra Rooney, Business Official
Deborah Wilkinson, Administrative Intern

OTHERS PRESENT: Eleanor VanNess; Michele Bariteau; John Warneck; Margaret Brennen, and Bridgette Stumpf

PRESENTATIONS:

- Tri – County Solar Project Update: Mr. John Warneck updated the Board on the Tri – County Solar Project. He reviewed the solar project, stating that the district will soon be expected to make a decision in regard to their participation in the project. He concluded by a question and answer period from the Board.

- Journey's Reading Series: Mrs. Margaret Brennen and Mrs. Bridgette Stumpf presented a demonstration in the classroom on the Journey's Reading Series. This is a new series for the district; both teachers are very pleased with the program and the response from their students since starting the program.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Terry Countryman - Motion is approved 6 – 0.

1. Approval of Minutes:

- October 13, 2016 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- November 2, 2016: Lyme Youth Committee, Heather O'Brien – First Aid and CPR Training for LYC Coaches – STEM Lab – 6:00 - 8:00pm. Not received in time for Board approval at the October 13, 2016 Board of Education Meeting. Due to date of activity, verbal approval granted by Superintendent Morrison.

3. Conferences and Workshops:

- October 28, 2016: Deborah Wilkinson – Strategies for Teaching Reading & Writing in Science and Math Content Areas SUNY Plattsburgh – 5:00-8:00 pm
- November 11, 2016: Deborah Wilkinson – SUNY Oswego Internship Seminar Curriculum – Black River Elementary – 12:00-6:00 pm
- November 8, 2016: Margaret Stevens, Pat Gibbons – NY Data Warehouse Fall Workshop – JL BOCES – 9:30 am – 12:00 pm
- November 9-10/2016: Beth Wagenaar – Developing Resources to Support Teachers – Albany, NY – 8:00-4:00 pm
- November 14, 2016: Katie Perkins – FOSS Science Training – Belleville-Henderson School – 8:00 am – 3:00 pm
- November 18, 2016: Katie Perkins; Tammy Ditch; Adrienne Teachout; Deborah Wilkinson; Pat Gibbons- e-Doctrina Training – JL BOCES – 9:00 am – 3:00 pm
- December 5, 2016: Eric Heath – Elementary Math Make & Take – JL BOCES – 8:00 am - 3:00 pm
- December 6, 2016: Missy Malone – Fort Drum RISE Balance & Motion – Belleville Henderson CSD – 8:00-3:00 pm
- December 12, 2016: FOSS Monthly Training, Margaret Brennen; Bridgette Stumpf – Belleville Henderson – 8:00 – 2:00 pm

Approval of Financial Reports: September, 2016

- School Business Report – (Verbal)
- Treasurer's Report, September 2016
- General Fund Warrant #11
- General Fund Supplemental Warrant #9
- School Lunch Fund Warrant #7
- Federal Fund Warrant #5
- 2016-17 Tax Collector's Report

REGULAR AGENDA

Other Discussion and Action

1. Public Comments:

- Eleanor VanNess, in regard to the success of both the production of The Lion King Jr. and the Veteran's Day Celebration. She remarked that both events were exceptional and well attended by the community.
- Michele Bariteau, in regard to the Banzai Program through the Northern Credit Union. She explained that this is an on-line life scenario program related to budgeting skills.

2. Ongoing Agenda Items: None at this time

3. Board Information:

- November 30, 2016: JLSBA Dessert Workshop. Updated information and registration details will follow when announced.
- December 2, 2016: JLSBA Legislative Breakfast. Updated information and registration details will follow when announced.
- Northern Federal Credit Union has awarded Lyme Central School with a \$25.00 check for Ms. Bariteau's class participation in the Banzai program. They have also awarded Ms. Bariteau with a \$25.00 gift card to Staples for classroom supplies.

4. Board Information:

- October 31- Nov.11, 2016: Fundraiser - Class of 2020 Gertrude Hawks Candy Sale, Beth Faulknham/Brent Goodhart
- October 31- Nov.14, 2016: Fundraiser - Class of 2021 Wreath Sale, Katie and Stasse Perkins
- November 2, 2016: Lion King Assembly, Barry Davis/Tara Petrillose – Gr. K-5 – 1:30 – 2:30 pm
- November 4 & 8, 2016: NHS Induction Practice, Marilyn Peters – LCS Gym – 3:00 – 4:00 pm
- November 9, 2016: Parent Meeting for Senior Trip, Stasse Perkins – Library – 6:00-6:30 pm
- November 11-14, 2016: PTSO Book Fair, Jennifer Gregory – LCS Lobby – 8:30 am – 2:00 pm
- November 17, 2016: Fundraiser - Senior Class Dinner – LCS Cafeteria – 4:00-6:00 pm
- December 2, 2016: Gr. 2 Field Trip - Victorian Christmas, Sarah McClusky/ Missy Malone – Sackets Harbor – 9:00 am-12:00pm
- December 5-9, 2016: Student Council Spirit Week, Julianne Oliver – Lyme Central School
- December 9, 2016: Student Council Pep Rally, Julianne Oliver – LCS Gym – 1:25 pm – 3:00 pm
- May 22, 2016: Field Trip Gr. K, Peggy Brennen/Bridgette Stumpf – Rock Island Light House – 9:00 am – 2:10 p

5. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the adoption of the following policies, with the exception of Policy # 1005 – Code of Conduct, which was tabled pending further revision.

- # 1005 – Code of Conduct (Tabled)
- # 1100 - Records Management
- # 2305 – District and Board of Education Committees
- # 4002 - Financial Accountability
- # 4100 - Accounting of Funds
- # 5001 – District-Wide Safety Plans and Building-Level Emergency Response Plans
- # 5005 - Facilities: Inspection, Operation and Maintenance
- # 5100 – AED Policy
- # 5200 – School Wellness Policy
- # 7001 - Admission to School
- # 7003 - Determination of Student Residency
- # 7003.1 – Principles and Procedures for Determining Student Residency
- # 8206 - Limited English Proficiency
- # 8500 - Special Education Programs and Services

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 6 – 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education, upon the recommendation of Superintendent Morrison, takes action to grant **Tenure** for the following personnel. Effective retroactively with the dates of, September 1, 2016 and September 30, 2016:

- Adrienne Teachout – Certifications - Mathematics Teacher Gr. 7-12; Physics Gr. 7-12
 - ❖ September 1, 2016
- Brenton Goodhart – Certifications - Biology Teacher Gr. 7-12; Literacy Gr. 5-12
 - ❖ September 30, 2016

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 6 – 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Field Trip to Syracuse University** campus visit for grades 10-12, on December 1, 2016. Ms. Alanni Piroli will chaperone the trip. Transportation will be shared with Thousand Island CSD.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 6 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Class of 2017 senior trip to Orlando, Florida**. Tentative dates of, May 2 – 6, 2017, definite dates will be confirmed based on airline cost and availability.

Tentative Chaperones: Stasse Perkins and Christine Lachenauer

Motion for approval by Scott Rickett, seconded by Kathy Dyer, with motion approved 6 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the donation for Ms. Bariteau's class participation in the **Banzai Program** from:

- Northern Federal Credit Union - \$25.00

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 6 - 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Non- contractual 2016-2017** school year salaries at a 3% increase for the following individuals:

- Anne Knight – Treasurer
- Vicky Barbour – Tax Collector

Motion for approval by Lynn Reichert, seconded by Ray McIntosh, with motion approved 5- 0.
With Terry Countryman, opposed.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 6 - 0.

ADMINISTRATIVE REPORTS:

Director of Pupil Services Report

Principal Report

Superintendent Report

School Health Report – September, 2016

Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

12. Correspondence Log

13. Calendar of Events

RECOMMENDATIONS AND ACTION

14. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve:

- **Add one (1) Odyssey of the Mind Coach**
- **Add one (1) Job Training Skills Instructor for Information Technology**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Terry Countryman, and seconded by Scott Rickett Motion is approved 6 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Donna Brown	1 FTE Cleaner	\$9.00 per hour	3 Month Probation	October 14, 2016
Michael Gebo	1 FTE Job Training Skills Instructor for Information Technology	\$47,000	N/A	December 9, 2016
Extracurricular Positions				
Adrienne Teachout	2016-17 OM Coach	\$320 (2014-15 Stipend)	N/A	October 14, 2016
Jennalee Price	2016 -17 Cheerleading Coach	\$2,042 (2014-15 Stipend)	N/A	October 14, 2016
Beverly Perry	2016-17 Mod. Softball Coach	\$1,520 (2014-15 Stipend)	N/A	October 14, 2016

- (D) PAID Coaching Appointments as listed:

Name	Winter 2016 - Spring 2017	Coaching Certification
Jennalee Price	2016-17 Cheerleading Coach	Temporary Coach
Beverly Perry	2016-17 Mod. Softball Coach	N/A – NYS Teaching Certificate

Coaches possess the following [as mandated by NYSED:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

15. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Donna Brown – 1 FTE Cleaner**
- **Jennalee Price – 2016-17 Cheerleading Coach**
- **Adrienne Teachout – 2016-17 Odyssey of the Mind Coach**
- **Beverly Perry – 2016-17 Modified Softball Coach**
- **Michael Gebo – Job Training Skills Instructor for Information Technology**

Motion for approval by Terry Countryman, seconded by Lynn Reichert, with motion approved 6 - 0.

ITEMS FOR NEXT MEETING – December 8, 2016

- Policy # 1005, Code of Conduct language revisions
- Deborah Wilkinson, Administrative Intern to report on her internship thus far

EXECUTIVE SESSION:

Motion was made by Kathy Dyer, seconded by Scott Rickett, to enter into executive session for discussion of the performance history of two individuals, with motion approved 6 – 0. Time entered, 7:09 PM.

RETURN to REGULAR MEETING:

Motion was made by Lynn Reichert, seconded by Scott Rickett, to adjourn the executive session and reconvene to the regular meeting with motion approved 6 - 0. Time returned, 8:02 PM.

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 6 – 0. Time adjourned, 8:03 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, November 10, 2016
- All minutes are unofficial until approved by the Board of Education